



THATCHAM TOWN COUNCIL

To: **All Members of Council**

Town Clerk: Laura Carlin

16th June 2026

Thatcham Town Council Offices,
Brownsfield Road, Thatcham, RG 18 3HF
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Dear Councillor,

You are hereby summoned to attend a **meeting of Thatcham Town Council**, to be held on **Monday 22nd June 2026 at 19:00hrs** in the **Council Chamber, Brownsfield Road, Thatcham** for the purpose of transacting the following business.

Yours sincerely,

Laura Carlin
Town Clerk

A G E N D A

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence.
2. **DECLARATIONS OF INTERESTS**
To receive from Members, in respect of any items included on the agenda for this meeting, declaration of any personal, disclosable pecuniary or other interests in line with the Town Council's Code of Conduct.
3. **PUBLIC QUESTION TIME**
Members of public and Councillors are invited to submit questions to the Town Council. All public questions must be submitted in writing by 10am on the day of the meeting, or in a case of urgency, not later than 4pm on the day of the meeting.
4. **MINUTES**
To take as read and confirm as accurate the Minutes of the meeting held on 10th & 11th May 2026.

- 5. ACCOUNTS 2025/26**
- (a) Internal Auditor's Report**
To receive and adopt the Internal Auditor's Report 2025/26, following an internal audit carried out on 9th June 2026.
- (b) Town Council Accounts 2025/26**
To receive and approve the following financial papers for the year ended 31st March 2026:
- 1 Financial Statements for the year ended 31st March 2026:**
- Statutory Balance Sheet
 - Fixed Asset Register including addition & disposal schedules
 - Income and Expenditure Account
 - General and Earmarked Reserves
 - Review of Internal Controls
- 2 Annual Return for the year ended 31st March 2026:**
- i. Annual Governance Statement, including a review of internal controls - Section 1 of the Annual Return
 - ii. Accounting Statements - Section 2 of the Annual Return
- (c) Confirmation of period of publication of public rights**
To confirm that the period for Exercise of Public Rights shall be 29th June 2026 to 7th August 2026 and that notice shall be published on the Town Council's website and on noticeboards at the Council Offices and in The Broadway.
- 6. APPROVAL AND ADOPTION OF COMMITTEE MINUTES**
To receive and consider adoption of the following Committee Minutes:
- a)** Events Committee Minutes dated 1st June 2026.
 - b)** Planning and Highways Committee Minutes dated 2nd June 2026
 - c)** Recreation & Amenities Committee dated 15th June 2026
- 7. EXCLUSION OF PRESS AND PUBLIC**
To resolve that, in view of the commercially sensitive nature of the business to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw.
- 8. DEVOLUTION – WEST BERKSHIRE COUNCIL BINS**
To receive an update from the Town Clerk confirming a potential start date for taking over emptying of West Berkshire Council bins in Thatcham.
- 9. BROWNSFIELD ROAD WORKING PARTY**
To receive a recommendation to create a Working Party to consider the future of the Brownsfield Road site, community and sports provision in Thatcham.
- 10. HENWICK WORTHY SPORTS FIELD CONTRIBUTION**
To agree contributions to be made to the Joint Management Committee of Henwick Worthy Sports Field for the 2026/27 financial year.
- 11. THATCHAM TOWN CRICKET CLUB LEASE**
To consider recommendations from the Thatcham Town Cricket Club Working Party to finalise the Thatcham Town Cricket Club lease.

12. YOUTH DEVELOPMENT STRATEGY

To consider a recommendation from the Recreation & Amenities Committee to adopt the Youth Development Strategy

13. LAND TRANSFERS

To consider recommendations from the Recreation & Amenities Committee in relation to the following land transfers and works:

- i. Land at Dunstan Park, Crowfield Drive and Artillery Drive
- ii. Land at Agricola Way
- iii. Land at Brown's Field