



# Thatcham Town Council

**To: Members of the Events Committee**

Councillor Suzanne Adamantos  
Councillor John Boyd  
Councillor Mike Cole  
Councillor Mark Lillycrop (Chairman)  
Councillor Dave Lunn  
Councillor Jay Lunn  
Councillor Petra Pemberton (Vice-Chairman)  
Councillor Ben Schiffer-Harte  
Councillor Stephanie Steevenson

Town Clerk: Mrs L. Carlin

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To: Other Members for consideration

26<sup>th</sup> May 2026

Dear Councillor,

You are hereby invited to attend a meeting of the **Events Committee** to be held on **Monday 1<sup>st</sup> June 2026 at 19:00hrs** in the **Thatcham Town Council Chamber, Brownsfield Road, Thatcham** for the purpose of transacting the following business.

Yours sincerely,

Hayley Scard  
**Deputy Town Clerk**

## AGENDA

### 1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

### 2. DECLARATIONS OF INTEREST

To receive from Members, in respect of any items included on the agenda for this meeting, declaration of any personal, disclosable pecuniary or other interests in line with the Town Council's Code of Conduct.

### 3. MINUTES

- a) To take as read and confirm as accurate the Minutes of the meeting held on 2<sup>nd</sup> February 2026.
- b) For the Events Manager to provide, and for Members to request, feedback on any matters arising from the previous meetings.

**4. HERITAGE WORKING PARTY**

To receive and consider adoption of the minutes of the Heritage Working Party meeting held on 21<sup>st</sup> April 2026. Recommendations to committee;

- a) Put forward wording and graphics for final Blue plaque shortlist.
- b) Approval of section 5 of the commemorative plaque objectives & criteria
- c) Explore options to secure a conservation area appraisal

**5. EVENTS WORKING PARTY**

To receive and consider adoption of the Minutes of the Events Working Party meeting held on 9<sup>TH</sup> March 2026.

**6. BUDGET REVIEW 2026/27**

- a) To note income and expenditure for Event cost centres for the financial year to date 2026/27.
- b) Review Sponsorship for 2026/27.

**7. FREEDOM OF THE TOWN 2026**

Events Manager to give an update on final plans

**8. FAMILY FUN DAY 2026**

Events Manager to give an update on final plans

**9. KIDSFEST 2026**

Review Plans for KidsFest 2026.

**10. THATCHAM FESTIVAL**

Events Manager to give update on plans and applications for Thatcham Festival 2026.

**11. DATE FOR EVENTS COMMITTEE MEETING**

Committee to note dates for Events Committee and Working Parties