



THATCHAM TOWN COUNCIL

Town Clerk: Laura Carlin

Thatcham Town Council Offices,
Brownsfield Road, Thatcham, RG 18 3HF
Email: enquiries@thatchamtowncouncil.gov.uk
Tel: 01635 863592
Website: www.thatchamtowncouncil.gov.uk

18th November 2025

Notice is hereby given of a **meeting of Thatcham Town Council**, to be held on **Monday 24th November 2025 at 19:00hrs** in the **Thatcham Town Council Chamber, Brownsfield Road, Thatcham, RG18 3HF** for the purpose of transacting the following business.

Yours sincerely,

Laura Carlin
Town Clerk

A G E N D A

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence.
2. **DECLARATIONS OF INTEREST**
To receive from Members, in respect of any items included on the agenda for this meeting, declaration of any personal, disclosable pecuniary or other interests in line with the Town Council's Code of Conduct.
3. **PUBLIC QUESTION TIME**
Members of public are invited to submit questions to the Town Council. All public questions must be submitted in writing by 10am on the day of the meeting, or in a case of urgency, not later than 4pm on the day of the meeting.
4. **MINUTES**
 - i. To take as read and confirm as accurate the Minutes of the meeting held on 29th September 2025 and 27th October 2025.
 - ii. For the Town Clerk to provide, and for Members to request, feedback on any matters from the previous meeting. Any matters discussed under this item are for noting only.
5. **REPORTS FROM THE MAYOR AND DEPUTY MAYOR**
 - a) To receive the Mayor's report for the period 1st October 2025 to date.
 - b) To receive the Deputy Mayor's report for the period 1st October 2025 to date.

6. APPROVAL AND ADOPTION OF COMMITTEE MINUTES

To receive and consider adoption of the following Committee Minutes:

- a) Recreation and Amenities Committee Minutes dated 22nd September 2025.
- b) Planning and Highways Committee Minutes dated 23rd September 2025 and 21st October 2025.
- c) Finance and General Purposes Committee Minutes dated 27th October 2025
- d) Events Committee Minutes dates 17th November 2025.

7. ALLOTMENT RENT 2026

To confirm allotment rent for the calendar year 2026.

8. THATCHAM MEMORIAL FOUNDATION REPRESENTATIVE

To appoint a new Town Council outside body representative for the Thatcham Memorial Foundation.

9. REPORTS

(a) Reports from Thatcham Town Councillors and West Berkshire District Councillors on Council Surgeries

To receive and note reports from:

- i. Councillors Boyd and Steevenson who were present at Council Surgery in The Broadway on Saturday 4th October 2025, and
- ii. Councillors Schiffer-Harte and Steevenson who were present at Council Surgery in The Broadway on Saturday 1st November 2025.

(b) Reports from West Berkshire District Councillors

To receive reports from West Berkshire District Councillors.

(c) Outside Body Reports

To receive reports from Town Council representatives to the following outside bodies:

| Organisation | Representative | Organisation | Representative |
|---|--|--|---|
| Berkshire Association of Local Councils | Cllr Simon Pike | Thatcham Nature Discovery Centre | Cllr Mark Lillycrop |
| Dementia Friendly West Berkshire | Cllr Owen Jeffery Cllr Dave Lunn Cllr Petra Pemberton | Thatcham Parish Hall | Cllr Jeff Brooks Cllr Jeremy Cottam Cllr Simon Pike |
| Friends of Thatcham Library | Cllr Ben Schiffer-Harte | Thatcham Relief in Need Charity and Thatcham Parochial Charities | Cllr Mike Cole Mr Chris Druce |
| Greenham and Crookham Commons Commission | Cllr Simon Pike | Thatcham Support and Welfare Society | Cllr Dave Lunn |
| Henwick Worthy Sports Field JMC | Cllr Jeff Brooks Cllr Simon Pike Cllr Ben Schiffer-Harte | Thatcham Town Cricket Club Committee | Cllr John Boyd |
| Home-Start West Berkshire | Cllr Petra Pemberton | Thatcham Volunteer Bureau | Cllr Stephanie Steevenson |
| Kennet Leisure Centre JAC | Cllr Jay Lunn Cllr Tom McCann Cllr Ben Schiffer-Harte | Thatcham Youth | Cllr Suzanne Adamantos Cllr Ben Schiffer-Harte |
| Lady Frances Winchcombe's Thatcham Foundation | Cllr Owen Jeffery Cllr Ben Schiffer-Harte | The Thatcham (Old Bluecoat School) Charity | Cllr Jeremy Cottam |
| Eco Friends (West Berkshire) | Cllr Tom McCann Cllr Justin Pemberton | West Berkshire Heritage Forum | Cllr Owen Jeffery |
| Thatcham Allotment Gardening Club | Cllr Petra Pemberton | West Berkshire Suicide Prevention Action Group | Cllr Suzanne Adamantos |
| Thatcham Flood Forum & Thatcham | Cllr Owen Jeffery Cllr Mark Lillycrop | West Berkshire Therapy Centre | Cllr Jeff Brooks Cllr Owen Jeffery |

| | | | |
|------------------------------|---------|--|---------------------------|
| SWMP Funding Committee | | | Cllr Stephanie Steevenson |
| Thatcham Memorial Foundation | Vacancy | | |

10. EXCLUSION OF PRESS AND PUBLIC

To resolve that, in view of the commercially sensitive nature of the business to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw.

11. HENWICK CONTRIBUTION Q4 INVOICE APPROVAL

To approve payment of the Q4 2024/25 invoice from West Berkshire Council in respect of Thatcham Town Councils Henwick contribution.

