

THATCHAM TOWN COUNCIL
Minutes of a meeting of the
Finance and General Purposes Committee
held on Monday 27th April 2026 at 19:00hrs
in the Council Chamber, Brownsfield Road, Thattham

Present: Councillor Mike Cole (Chairman)
 Councillors Suzanne Adamantos (Vice Chairman), Jeremy Cottam, Iain Cottingham, Owen Jeffery, Mark Lillycrop.

In attendance: Laura Carlin (Town Clerk)

FGP/2026/17 APOLOGIES FOR ABSENCE
 An apology for absence was received from Councillor Jay Lunn

FGP/2026/18 DECLARATIONS OF INTEREST
 Councillor Iain Cottingham declared a pecuniary interest as Thattham Town Cricket Club Chair.

FGP/2026/19 MINUTES
RESOLVED that the minutes of the meeting held on 19th January 2026, having been previously circulated, be taken as read, confirmed, and signed as an accurate record.

19:05 Cllr Suzanne Adamantos joined the meeting.

FGP/2026/20 BUDGET REVIEW 2025/26

a) Committee reviewed a budget report for all Council budgets for the period Q1 – Q4, 1st April 2025 to 31st March 2026. Whilst this report covers the full financial year, it is still subject to year-end adjustments. The accounts for 2025/26 will be presented to Full Council on the 22nd June 2026.

b) Committee noted a report on Reserves and CIL funds held.

c) Committee noted a report on external grants and sponsorship received.

d) Committee noted a report on vandalism costs.

e) Committee considered a number of following year-end adjustments:

RESOLVED to transfer £3,333 from EMR 331 Events to Events – Service Contracts Cost Centre (CC122) - to pay the Christmas lights invoice for 2025/26. (Budget allocated £10,000, final invoice £13,333)

RESOLVED to transfer £1,000 from General Working Reserve Fund 310 to EMR 331 Events - to make up the shortfall for the Christmas lights 2026/27 (£3,333 per year required)

RESOLVED to transfer £6,000 from the Democratic – Election Expenses Cost Centre (CC 102) to EMR 327 Election Expenses Fund – for contribution to 2027 Election costs

RESOLVED to transfer £1,310 from the Democratic – Public Relations Cost Centre (CC102) to CIL for the revised Town Map (minute ref: FGP/2026/09)

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- FGP/2026/20** **BUDGET REVIEW 2025/26 Continued**
RESOLVED to transfer £4,836 from the CCTV – Maintenance Cost Centre (CC113) to CIL for the upgrade to the CCTV system in Thatcham Broadway (minute ref: FGP/2026/09)
- RESOLVED** to transfer £3,977 from General Working Reserve Fund 310 to Rolling Capital EMR 315 – for play park repair orders placed before 31st March 2026. Contractor delay.
- RESOLVED** to transfer £5,897 from General Working Reserve Fund 310 to Rolling Capital EMR 315 – for skate park repair order placed before 31st March 2026. Contractor delay.
- RESOLVED** to transfer £2,733 from Cemetery – Maintenance & Grounds Maintenance General Cost Centre (CC231) unspent budget to Rolling Capital EMR 315 – for installation of new concrete plinths for memorial installations.
- RESOLVED** to transfer £5,067 from General Working Reserve Fund 310 to Rolling Capital EMR 315 - for balance of concrete plinths above.
- FGP/2026/21** **GRANT APPLICATIONS**
- a) Committee considered the following Community Project Fund grant applications:
- i. 1st Thatcham Guides, for £198, to help the Guide unit attend the international jamboree camp event, WINGS (Windsor International Guide and Scout Camp)
RESOLVED to award a grant of £198 to the 1st Thatcham Guides.
- ii. 2nd Thatcham Guides, for £250, to help the Guide unit attend the international jamboree camp event, WINGS (Windsor International Guide and Scout Camp)
RESOLVED to award a grant of £250 to the 2nd Thatcham Guides.
- iii. 7th Thatcham Guides, for £250, to help the Guide unit attend the international jamboree camp event, WINGS (Windsor International Guide and Scout Camp)
RESOLVED to award a grant of £250 to the 7th Thatcham Guides.
- b) Committee considered the following Community Grant application on The Good Exchange:
The below application would usually have been considered by the Grants Sub Committee at its next meeting on 14th September 2026, however, the project is time restricted, to be completed prior to the Grants Sub Committee meeting. The application is subject to matched funding from the Town Council's annual agreement with Greenham Trust.
- i. Application reference 21267 – Newbury Pride, total remaining funding required £1,925, for the project: 'Newbury Pride in Thatcham'
RESOLVED to award Newbury Pride a grant of £942.50, to be match funded by the Greenham Trust via The Good Exchange under Application reference 21267.

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FGP/2026/22 FINANCIALS

- a) Committee noted the BACS payments paid from the current account in the previous quarter, having been audited by members (Appendix I).
- b) Committee noted details of all other payments made from the current account and the Clerk's account during the period 1st January 2026 to 31st March 2026 (Appendix II).
- c) Committee noted a bank reconciliation report.
- d) Committee reviewed an Aged Creditor report.
- e) Committee reviewed an Aged Debtor report [not for publication].
- f) Committee approved an annual list of suppliers paid by direct debit (Appendix III).
- g) Committee agreed continuation of the Town Clerk's authority to approve card refunds for service deposit returns.
- h) Committee authorised payment of salaries for the financial year 2026/27.

There being no further business the Chairman declared the meeting closed at 20:19hrs.

Signed: _____ Date: _____