



# THATCHAM TOWN COUNCIL

To: *All Members of Council*

Town Clerk: Laura Carlin

5<sup>th</sup> May 2026

Thattham Town Council Offices,  
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Dear Councillor,

You are hereby summoned to attend a meeting of Thattham Town Council, to be held on **Monday 11<sup>th</sup> May 2026 at 19:00hrs** in the Council Chamber, Council Offices, Brownsfield Road, Thattham, for the purpose of transacting the following business.

Yours sincerely,

Laura Carlin  
Town Clerk

## A G E N D A

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. DECLARATION OF INTERESTS**

To receive from Members, in respect of any items included on the agenda for this meeting, declaration of any personal, disclosable pecuniary or other interests in line with the Town Council's Code of Conduct.

**COUNCILLORS ARE REMINDED TO REVIEW THEIR CURRENT DECLARATION OF INTERESTS AND UPDATE AS NECESSARY. A COPY CAN BE OBTAINED FROM THE TOWN CLERK.**

**3. PUBLIC QUESTION TIME**

To receive and consider any public questions.

All public questions must be submitted in writing by 10am on the day of the meeting or, in a case of urgency, not later than 4pm on the day of the meeting.

#### **4. MINUTES**

- i. To take as read and confirm as accurate the Minutes of the meeting held on 30<sup>th</sup> March 2026 and 10<sup>th</sup> May 2026.
- ii. For the Town Clerk to provide, and for Members to request, feedback on any matters arising from the previous meetings.

#### **5. REPORTS FROM THE RETIRED MAYOR AND DEPUTY MAYOR**

- a) To receive the retired Mayor's report for the period 1<sup>st</sup> April 2026 to date.
- b) To receive the retired Deputy Mayor's report for the period 1<sup>st</sup> April 2026 to date.

#### **6. LEADER AND DEPUTY LEADER 2026/27**

To consider appointment of a Leader and Deputy Leader of the Council for the municipal year 2026/27. The Leader and Deputy Leader of the Council are appointed to:

- Provide Political leadership to the Council
- Act as a liaison with the Town Clerk in indicating priorities and programmes for inclusion in Council business
- Be responsible for working with other Councillors as appropriate to outline the Council strategy
- Be the first point of contact for the Town Clerk when a Political or policy response is needed.

The Leader of the Council has no legal status.

#### **7. STANDING COMMITTEES, SUB-COMMITTEES & WORKING PARTIES\***

**\* that report to Full Council**

For the municipal year 2026/27, to:

- (i) appoint Standing Committees, Sub-Committees and relevant Working Parties;
- (ii) agree Terms of Reference;
- (iii) appoint Members to Standing Committees, Sub-Committees and relevant Working Parties; and
- (iv) elect Chairmen and appoint Vice-Chairmen of Standing Committees and Sub-Committees (Working Parties shall appoint their own Chairmen).

#### **8. APPOINTMENTS TO OUTSIDE BODIES**

To appoint Council representatives to outside bodies for the municipal year 2026/27.

#### **9. CALENDAR OF MEETINGS**

To approve a calendar of meetings for the municipal year 2026/27.

#### **10. COUNCIL SURGERY ROTA**

To agree a rota of Council Surgeries for the municipal year 2026/27.

#### **11. STANDING ORDERS**

To adopt Standing Orders for the municipal year 2026/27.

#### **12. NE THATCHAM MASTERPLAN RESPONSE**

To consider a recommendation from the Planning & Highways Committee to the request for initial comments on the Masterplan for the NE Thatcham development.

#### **13. APPROVAL AND ADOPTION OF COMMITTEE MINUTES**

To receive and consider adoption of the following Committee Minutes:

- a) Planning and Highways Committee Minutes dated 7<sup>th</sup> April 2026 and 5<sup>th</sup> May 2026.
- b) Town Centre Regeneration Committee dated 13<sup>th</sup> April 2026
- c) Finance and General Purposes Committee Minutes dated 27<sup>th</sup> April 2026.

### 13. REPORTS

#### (a) Reports from Thatcham Town Councillors and West Berkshire District Councillors on Council Surgeries

To receive and note reports from:

- i. Councillors Petra Pemberton and Stephanie Steevenson who were present at Council Surgery in The Broadway on Saturday 4<sup>th</sup> April 2026, and
- ii. Councillors Val Watts and Justin Pemberton who were present at Council Surgery in The Broadway on Saturday 2<sup>nd</sup> May 2026.

#### (b) Reports from West Berkshire District Councillors

To receive reports from West Berkshire District Councillors.

#### (c) Outside Body Reports

To receive reports from Town Council representatives to the following outside bodies:

Organisation	Representative	Organisation	Representative
Berkshire Association of Local Councils	Cllr Simon Pike	Thatcham Memorial Foundation	Cllr Justin Pemberton
Berkshire Music Trust	Requesting More Information – chased x3	Thatcham Nature Discovery Centre	Cllr Mark Lillycrop
Dementia Friendly West Berkshire	Cllr Owen Jeffery Cllr Dave Lunn Cllr Petra Pemberton	Thatcham Parish Hall	Cllr Jeff Brooks Cllr Jeremy Cottam Cllr Simon Pike Cllr Mark Thomas
Eco Friends (West Berkshire)	Cllr Mark Lillycrop Cllr Tom McCann	Thatcham Relief in Need Charity and Thatcham Parochial Charities	Cllr Mike Cole Mr Chris Druce
Friends of Thatcham Library	Cllr Ben Schiffer-Harte	Thatcham Support and Welfare Society	Cllr Dave Lunn
Greenham and Crookham Commons Commission	Cllr Simon Pike	Thatcham Town Cricket Club Committee	Cllr John Boyd
Henwick Worthy Sports Field JMC	Cllr Jeff Brooks Cllr Simon Pike Cllr Ben Schiffer-Harte	Thatcham Volunteer Bureau	Cllr Val Watts
Home-Start West Berkshire	Cllr Petra Pemberton	Thatcham Youth	Cllr Suzanne Adamantos Cllr Ben Schiffer-Harte
Kennet Leisure Centre JAC	Cllr Jay Lunn Cllr Tom McCann Cllr Ben Schiffer-Harte	The Thatcham (Old Bluecoat School) Charity	Cllr Jeremy Cottam Cllr Owen Jeffery
Lady Frances Winchcombe's Thatcham Foundation	Cllr Val Watts Cllr Ben Schiffer-Harte	West Berkshire Heritage Forum	Cllr Owen Jeffery
Swings & Smiles	Cllr Suzanne Adamantos	West Berkshire Suicide Prevention Action Group	Cllr Suzanne Adamantos
Thatcham Allotment Gardening Club	Cllr Petra Pemberton	Thatcham Flood Forum & Thatcham SWMP Funding Committee	Cllr Owen Jeffery Cllr Mark Lillycrop