

THATCHAM TOWN COUNCIL
Minutes of a Meeting of the
Events Committee
held on Monday 12th June 2023 at 7.00pm
in the Council Chamber, Brownsfield Road, Thattham

Present: Councillor Mark Lillycrop (Chairman)
 Councillors Suzanne Adamantos, Jeff Brooks, Mike Cole, Jay Lunn,
 Petra Pemberton, Christine Rice and Ben Schiffer-Harte

In attendance: John Sackett (Events Manager)
 Councillors Tom McCann and Simon Pike

EV/2023/10 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Stephanie Steevenson.

EV/2023/11 DECLARATIONS OF INTEREST

Councillor Cole declared a non-pecuniary interest in agenda item number 8 (EV/2023/17) as a member of Thattham Rotary Club, in relation to the Classic Car Show at Family Fun Day.
 Councillor Lunn declared a non-pecuniary interest in agenda item number 8 (EV/2023/17) as owner of Picture It Framed, sponsor of the Family Fun Day Dog Show.

EV/2023/12 MINUTES

RESOLVED to take as read and confirm as accurate the Minutes of the meeting held on 6th February 2023.

EV/2023/13 MATTERS ARISING

The Events Manager notified Committee that the new Events Officer, Emily Moseley, had started 2 weeks prior, on 30th May 2023.

EV/2023/14 BUDGET 2023/24

Members noted income and expenditure costs for Events cost centres for the year to date.
 Councillor Brooks requested clarification on budget line 122/4037, Christmas Lights / Service Contracts, regarding an increase in budget to £10,000. Also, clarification on budget line 129/4070, Special Events / Supplies & Materials. The Events Manager advised that 129/4070 related to income set aside for Freedom of the Town that the Finance and General Purposes Committee had approved for King's Coronation expenditure (FGP/2023/017), and would report back with clarification regarding 122/4037¹.

EV/2023/15 HERITAGE WORKING PARTY

RESOLVED (a) to adopt the Minutes of the Heritage Working Party meeting held on 8th March 2023.

¹ Post meeting note: budget line 122/4037 for the year 2023/24 was a consolidation of budgets previously assigned to other, less appropriate, budget lines in previous financial years, as approved during the budget setting process.

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EV/2023/15
RESOLVED

HERITAGE WORKING PARTY continued

(b) to confirm Terms of Reference and appoint members to serve on the Heritage Working Party for the ensuing municipal year, as follows:

Membership:

4 Elected Members

Quorum:

The quorum shall be 3 Elected Members

Terms of Reference:

To develop schemes to raise public awareness of the history and heritage of the parish.

To administer a heritage blue plaque scheme in Thatcham, incorporating plaques already in existence.

To manage and maintain local heritage assets as directed by Thatcham Town Council.

The Working Party may, at its discretion, co-opt such members of the community as it deems appropriate to assist and offer advice. All co-opted members will have the right to vote within the Working Party.

Members of the Working Party will be expected to have an active role in the Working Party including research.

The Working Party shall make recommendations to the Events Committee.

Membership:

Elected Members: Councillors Mike Cole, Owen Jeffery, Mark Lillycrop and Christine Rice

Co-Opted Members: Susan Ellis, Nathan Gregory, Roy Tubb and Dr. Nick Young

Councillor Schiffer-Harte advised that Mr Karsh Davey was interested in being considered as a co-opted member and requested that he be invited to the next meeting of the Working Party.

EV/2023/16

KING CHARLES III CORONATION

- (a) The Events Manager was thanked for obtaining a National Lottery Community Award grant for the King's Coronation Garden Party. It was expected that the cost of the event, with salaries, was greater than the grant award of £2,160. Total cost, excluding salaries, projected at £2,140.
 Councillor Brooks, who was Mayor at the time of the event, advised that it was an excellent event, thoroughly enjoyed by participants.
- (b) The Chairman briefed Committee on the Time Capsule project and advised that this would be discussed further at the next Heritage Working Party meeting.

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EV/2023/17 THATCHAM FAMILY FUN DAY

The Chairman introduced the event to new Councillors, including the scale and its importance to the Thatcham community, asking Members to support where they could in terms of promotion and support on the day, if possible.

The Events Manager gave further background and discussed the 'Thatcham Introducing' Platform, which would, in the main, support development opportunities and access to music for young people. Funding had been generated through a Greenham Trust community grant via The Good Exchange. Councillor Lillycrop commented favourably on the experience of Charlie Fletcher who had been commissioned to undertake research and make further recommendations.

EV/2023/18 THATCHAM JUBILEE TABLEAU

RESOLVED

Councillor Brooks updated Committee on the Tableau and progress to date and suggested that, as now in situ, there could be more work to promote and it was agreed that Councillors Lillycrop and Brooks meet with the Events Manager to discuss further development for the Tableau.

EV/2023/19 REMAINING EVENTS 2023

A calendar of dates of events for the remaining year was provided to Members.

EV/2023/20 ESTABLISHMENT OF WORKING PARTY

RESOLVED

Members considered a recommendation from the Town Clerk that a small Working Party be established to work with the Events Manager and Events Officer between meetings of the Committee, to provide a point of contact for guidance on event logistics, within plans approved by Committee. to establish a Working Party, for the purposes stated above, and that Councillors Cole, Lillycrop, Lunn, P Pemberton and Schiffer-Harte be appointed to serve on the Working Party and that, on occasions, it may be useful to invite other Members onto the Working Party.

There being no further business the Chairman declared the meeting closed at 8.35pm

Signed: _____ Date: _____